

WILLIAMSTOWN MARITIME ASSOCIATION

Function Pack

The Pirates Tavern is one of Melbourne's best kept secrets offering a unique atmosphere with a maritime influence whilst enjoying the stunning combination of picturesque city views and waterfront ambience.

As every function requires individual planning, we can assist you to devise a package that best suits your individual needs.

18th to 21st Birthdays are excluded.

Our dedicated and experienced staff will create the atmosphere your function deserves and promise to leave you and your guests with an enjoyable experience that will leave a lasting impression with you.

The Pirates Tavern has preferred caterers with menus and cost to suit all budgets. The other option is to provide your own caterer, or cater for the function yourself at a small cost of \$7.00 per head.

Feel free before making any decision to arrange an appointment with our friendly staff, who will explain all the options and costs that best suit your requirements.

We look forward to hearing from you soon.

Wendy Pelns

Pirates Tavern Manager

Williamstown Maritime Association

Rear of 82 Nelson Place Williamstown, Melways ref: 56E9

Phone Wendy Pelns, Pirates Tavern Manager 0403 702734 or

Email piratestavern.wma@gmail.com



Pirates Tavern

ABN 70 640 800 881

July 2019

Conditions and Fees

In order to have a function at the Pirates Tavern you must by law be a member. Membership is only \$30 for a single and \$40 for a family. See Membership section on our web page to download a membership application form or obtain a copy from the Pirates Tavern.

Membership discounts do not apply to private functions.

Minimum number of guests is 50.

The Tavern can accommodate up to 120 guests seated for a buffet style meal, or up to 160 for a cocktail party with finger food or similar menu for a duration of 6 hours from 6pm

The cost of Room Hire is \$450. (Wedding room hire \$550). A deposit of \$200 is required on signing the agreement form within 10 working days of booking your function.

In the event that you are supplying your own caterer or self catering, a charge of \$7.00 per head will be applied along with a bond of \$100 for use of the kitchen & equipment which is refundable on the night if the kitchen and venue are left in a clean and tidy condition.

Mini functions of less than 50 guests, and under four hours duration, and food bought in will incur a cost of \$150, or \$250 if the kitchen is to be used, and can only be booked on Friday nights, Saturday and Sunday afternoons on the condition that other members still have the right to use the bar and Tavern during normal trading hours.

The balance of all monies attributable to the package chosen, including the cost of catering if applicable, be paid in full, ten working days before the date of the function. And if using our caterer, final numbers must be conveyed to our Manager at that time also.

Any reduction of numbers after that date is not refundable.



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Cancellations can only be made up to 20 days before the function or a charge of \$ 200, which is the deposit, will not be refunded.

No confetti, bubbles and table scatters are permitted on site. All helium balloons **must be weighted**.

There is under no circumstances any alcohol to be brought into the Tavern as this is a stipulation of our liquor license.

All functions to be concluded by 12.00am including the departure of any Bands, last drinks called at 11:45pm for closure at 12.00pm (Liquor licensing Laws). All music to conclude at 11:30pm.

Confirmation

Any date for a function must be confirmed within 10 days of the reservation by filling out the attached contract and payment of the deposit of \$200.

By signing this agreement the client has read and understands the conditions as outlined in the Function Package along with all costs attributed to the event as documented.

If any variation to this agreement is entered into after signing, then such costs will become part of this agreement.

In the event of the final payment not being made, the management reserves the right to notify you of cancellation of your reservation, and allocate the venue to another party, with no refund applicable.

Any major damage to the facilities caused by the clients guests that are considered wilful, could incur an expense for repair of such damage. The Tavern reserves the right to refuse service and to eject any person if their actions are deemed to be offensive, noisy or illegal.



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Responsible Serving of Alcohol

The Pirates Tavern in the best interests of its members, guests, and community actively promotes the responsible serving of alcohol. Compliance will be monitored by staff and no person under the age of 18 will be served alcoholic beverages. Guests arriving in a state of intoxication will not be admitted.

Williamstown Maritime Association staff and /or committee reserve the right to close the bar at any stage if deemed necessary.

Security

A risk assessment will be undertaken to determine if Security will be necessary and costs will be added to the event as part of the contract cost.

Agreement

I agree with the above conditions

Clients Name.....

Clients Signature.....

Tavern Manager.....

Date.....

Williamstown Maritime Association

Rear of 82 Nelson Place Williamstown Melways Ref 56E9

Enter via Ann Street

For all information contact

Wendy Peln's Tavern Manager 0403 702 734 or

Email ***piratestavern.wma@gmail.com.au***

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